



Little Sutton Primary School Guidelines for Dealing with a Racist incident

A Racist incident is:

“ Any incident which is perceived to be racist by the victim or any other person.” - *Stephen Lawrence Enquiry Report 1999*

- Little Sutton School takes a victim centred approach to all racist incidents.
- All racist incidents must be reported to the Headteacher, who will investigate the matter.
- If, after investigation the Head Teacher (or Deputy Head Teacher in her absence) concludes that a racist incident has occurred, then this will be reported to the child's parents, usually by telephone, and followed up with a letter.
- The victim's parents will be notified.
- If a child makes a racist comment on a second occasion, then the Headteacher will request a meeting with the child's parents.
- If the child makes a racist comment on a third or subsequent occasions within an academic year, then a fixed term exclusion will be made in consultation with the Exclusions Team.
- The victim and perpetrator will receive support
- All racist incidents must be logged in the racist incident report book.
- Governors will be informed of racist incidents through the Headteacher's report. No details of those involved will be passed on.
- The School will complete the LEA termly return, giving the number of incidents that have occurred.
- The Head Teacher can, at any stage of the process, make a judgement as to the action to be taken, in consultation with the Exclusions Team and the Chair of Governors.

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