



Little Sutton Primary School Guidelines for Dealing with a Racist / Homophobic / Transphobic Incident 2017

Approved by the Governing Body 17th July 2017
Suggested review date June 2020

The legal definition of a racist incident is:

“ Any incident which is perceived to be racist by the victim or any other person.” - *Stephen Lawrence Enquiry Report 1999 & CPS guidance.*

The legal definition of a homophobic / transphobic incident is:

“ Any incident which is perceived to be homophobic or transphobic by the victim or any other person.” – *CPS guidance.*

- Little Sutton Primary School takes a victim centred approach to all racist / homophobic / transphobic incidents.
- All racist / homophobic / transphobic incidents must be reported to the Headteacher, who will investigate the matter.
- If, after investigation the Head Teacher (or Deputy Head Teacher in her absence) concludes that a racist / homophobic / transphobic incident has occurred, then this will be reported to the child's parents, usually by telephone, and followed up with a letter.
- The victim's parents will be notified.
- If a child makes a racist / homophobic / transphobic comment on a second occasion, then the Headteacher will request a meeting with the child's parents.
- If the child makes a racist / homophobic / transphobic comment on a third or subsequent occasions within an academic year, then a fixed term exclusion will be made in consultation with the Exclusions Team.
- The victim and perpetrator will receive support
- All racist / homophobic / transphobic incidents must be logged in the racist / homophobic / transphobic incident report book.
- Governors will be informed of racist / homophobic / transphobic incidents through the Headteacher's report. No details of those involved will be passed on.
- The school will comply with any requests made by the LEA for information regarding the number of incidents that have occurred.
- The Head Teacher in consultation with governors can, at any stage of the process, make a judgement as to the action to be taken, including escalation to other authorities, including the police, as appropriate.