

LITTLE SUTTON SCHOOL

Music Department – Instrumental Tuition Contract

Pupil's Name _____ Class _____

The school undertakes to provide 30 lessons during the academic year September 2016 to July 2017 at a cost of £228 per year, split into 6 equal payments of £38.00. The following terms and conditions will apply:

- Lessons will be 20-30 minutes and will take place in small groups according to ability / age / experience.
- No refund will be given to pupils who cease tuition before the end of term, or to those who fail to attend lessons. Consideration may be given to granting a refund if absence is due to prolonged illness or incapacity in which case a letter should be taken to the office at the earliest opportunity.
- If payment is not received by the end of the relevant half term the school reserves the right to withdraw lessons and offer the place to another child. In the event of financial hardship, please contact the school at the earliest opportunity.
- Children who qualify for Pupil Premium will receive their lessons free of charge
- Double Bass lessons are currently free of charge, funded by the Birmingham Music Service Double Bass Project.
- If the lesson does not take place due to school closure or tutor absence, the school will endeavour to reschedule the lesson at the earliest opportunity. **Refunds for lessons the school is unable to reschedule will be given at the end of the academic year**, if the tutor has not provided 30 lessons or if school trips have been arranged on lesson days.
- The music tutor will provide a report on your child's progress towards the end of the academic year. Your child will have the opportunity to perform to a wider audience towards the end of the year to which you will be invited.

I (parent / guardian) agree to the following:

1. I have read the Guide to Instrumental Tuition and will fully support the school in implementing these policies.
2. I will pay the appropriate fees within 7 days of receiving an invoice from Little Sutton School. I understand that non-payment may result in my child's lessons being withdrawn.
3. I will give the school six weeks notice in writing, if my child intends to cease tuition at the end of term.
4. I shall encourage my child to undertake an appropriate amount of practice each week as directed by the instrumental teacher and that he/she brings music, instrument and other materials to the lesson as required.
5. I shall ensure that my child's practice diary is filled in each week.
6. I shall ensure that any borrowed instrument is returned to school, in good condition, at the termination of this agreement, and that lost or damaged property will be paid for in full.
7. I agree to purchase a recorder if my child has been offered lessons on this instrument.
8. I understand that instruments brought to school should be clearly labelled and fully covered on my home insurance policy for home and school use.
9. I understand that I will be responsible for the purchase of consumables eg reeds, strings etc and for any music books necessary for my child's lesson.
10. I understand that any instrument left unattended in school is at my own risk.

Signature
(parent) _____ Date _____

Signature
(student) _____ Date _____